

ISOTEAM LTD.

(Incorporated in the Republic of Singapore)
(Company Registration No. 201230294M)

10 October 2024

Dear Shareholders,

The Annual General Meeting (the “**AGM**”) of ISOTeam Ltd. (the “**Company**”) will be held on Tuesday, 25 October 2024 at 10.00 a.m. at 8 Changi North Street 1, ISOTeam Building, Singapore 498829.

We are pleased to enclose printed copies of the Notice of AGM and the accompanying Proxy Form (collectively, the “**AGM Documents**”), for the upcoming AGM. The AGM Documents and together with this letter, will also be published on the Company’s website at the URL <http://isoteam.listedcompany.com>, and on SGX’s website at the URL <https://www.sgx.com/securities/company-announcements>.

ELECTRONIC COMMUNICATION OF ANNUAL REPORT AND APPENDIX

1. As announced on 9 October 2023, we will be implementing the use of electronic communications in accordance with the Companies Act 1967 and the Company’s Constitution for purposes of serving notices and documents such as annual reports, addendums and circulars to shareholders as part of our efforts to promote sustainability by conserving environmental and financial resources.
2. As per the Notice of AGM, the Annual Report and Appendix in relation to proposed amendments to the rules of the ISOTeam performance share plan and proposed renewal of the share buyback mandate (the “**Appendix**”) is made available on the SGXNet and the Company’s website at <http://isoteam.listedcompany.com/>. Printed copies of the Annual Report and Appendix will not be sent to members.
3. Any member who wishes to receive a physical copy of the Annual Report and/or the Appendix should complete the Request Form and return it by post to the Company’s Share Registrar, Tricor Barbinder Share Registration Services, at 8 Changi North Street 1, ISOTeam Building, Singapore 498829, or by email to ir@iso-team.com by 5.00 p.m. on 17 October 2024. The Annual Report and/or the Appendix (as the case may be) will be mailed to such member within 3 to 5 working days upon receiving such member’s request.
4. We sincerely hope that you will join our efforts to reduce costs and increase operational efficiency by embracing electronic communications. However, in the event that you wish to elect to receive the printed copy of the Annual Report and/or Appendix, please complete, sign and return the Request Form in accordance with paragraph 3 above.
5. Please note that if the Company does not receive the Request Form in the manner and by the time and date as set out above, shareholders will be deemed to have consented to notices or documents being given, sent or served using electronic communications. The election is a standing election and the shareholder may make a fresh election at any time, but until the shareholder makes a fresh election, the election that is conveyed to the Company last in time prevails over all previous elections as the shareholders’ valid and subsisting election in relation to all documents to be sent.
6. By providing the Company with the information required in the Request Form below, you agree and acknowledge that we and/or our service provider(s) may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request and in order for the Company and/or our service provider(s) to comply with any applicable laws, listing rules, regulations and/or guidelines.

Yours faithfully,

For and on behalf of

ISOTEAM LTD.

Anthony Koh Thong Huat
Executive Director and Chief Executive Officer

This letter has been prepared by the Company and its contents have been reviewed by the Company’s Sponsor, Hong Leong Finance Limited. It has not been examined or approved by the Exchange and the Exchange assumes no responsibility for the contents of this letter, including the correctness of any of the statements or opinions made, or reports contained in this letter.

The contact person for the Sponsor is Mr Kaeson Chui, Vice President, at 16 Raffles Quay, #01-05 Hong Leong Building, Singapore 048581, Telephone (65) 6415 9886.

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REQUEST FORM

TO: ISOTEAM LTD.

8 Changi North Street 1
ISOTeam Building
Singapore 498829

Please send me a printed copy of:

Annual Report for the financial year ended 30 June 2024

Appendix to the Annual Report

Incomplete or incorrectly completed forms will not be processed.

Name(s) of Shareholder(s) : _____

NRIC/Passport/UEN Number : _____

Mailing Address : _____

The shares are held by me/us in or under:–

CDP Securities Account No: _____

CPFIS/SRS Account

Physical Scrip

Signature: _____

Date: _____



Affix
Postage
Stamp

ISOTEAM LTD.

8 Changi North Street 1,
ISOTeam Building,
Singapore 498829